

PROGRESS MEETING #03 MEETING AGENDA

Tree Lane Bridge Rehabilitation Project

Tuesday October 8, 2024 @ 10:00 A.M

(Microsoft Teams Meeting)

Project Manager (COH PM): Darryl Burrell Jr., EIT Project Inspector: Mark Gonzalez EOR: Carlos Gutierrez, P.E. (CSF Engineering)

COH Sr. Inspector: Mack Nosrat

Testing Lab: CMT Technical Services

Project: Tree Lane Bridge Rehabilitation Project

WBS No.: N-320445-0008-4

Owner: City of Houston

Contract No.: EPO#SPD-JPG-0312023-004

Ordinance No.: N/A

General Contractor: MC2Civil LLC

File No.: N-320445-0008-4 (13.0)

Council District: E

Key Map: 296U

Project Payment Data as of 09/30/24

Award Date: 03-27-2024

Notice to Proceed: 04-01-2024

Original Completion Date: 09-05-2024

Adjusted Completion Date: 11-23-2024

Original Contract Amount: **\$874,690.00**

Change Orders to Date: \$166,684.08

Adjusted Contract Amount **\$1,060,213.61**

Change Orders this Period: \$166,684.08

Total Earned to Date: **\$605,924.58**

Percent in-place Complete: 57.15%

Time Use Data as of 09/30/24

Orig. Contract Time: 150 Calendar Days

Approved Extension: 99 Calendar Days

Total Contract Time: 249 Calendar Days

Days Used to Date: 175 Calendar Days*

Days Remaining: 74 **Calendar Days***

Percent Complete by Time: 57.15%

Insurance Expiration Date: 10-01-24

Drug Compliance Due Date: N/A

M/WBE Participation (Goal): 0.00%

M/WBE Payments to Date: 0.00%

Item 1: Review Project's Progress

- a. Previous work for last month/Updated Construction Schedule
- b. Planned work for next month/Updated Construction Schedule
- c. Pay Estimate (Cut Off Date 9/30/24 and next is 10/31/24)

Discussion:

1) Review progress of Project (Christian Magnani)

Previous Month:

- Completed backfill and corrugated metal pipe associated with change order 1.
- Completed sloped paving on south side of bridge.
- Installed piles and poured columns associated with change order 3.
- Began excavation and riprap on the south side of the bridge.

Next Month:

- Current scheduled completion date is 10/30/24. Contractor estimates completion in first week of November.
- Complete riprap installation on south side of bridge.
- Complete concrete pour for bottom of channel underneath bridge.
- Complete installation of riprap and paving on north side of bridge.
- Complete cleanup and seeding.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 2: Report by Inspector on Field Observations, Problems, and Decisions

Discussion:

-No issues

Conclusions:

Action items:

Person responsible:

Deadline:

Item 3: Report by Contractor on Problems which may Impede Planned Progress

Discussion:

-No issues

Conclusions:

Action items:

Person responsible:

Deadline:

Item 4: Laboratory Tests

Discussion:

- 80% of budget used.
- Additional funding provided to complete project.
- No failing tests.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 5: Review of Submittal Schedule and Status of Submittals

Discussion:

A total of **12** Submittals, including 1 re-submittals (submittal 4), have been received to date; 0 Submittals remain with the Engineer.

0 Submittals – less than 7 days old

0 Submittals – less than 3 weeks old

0 Submittal – less than 4 weeks old

0 Submittals – more than 30 days old

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 6: Review of Potential or Actual Claims

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 7: Review of RFI, RFP, Contractor's Proposal, and Change Order Status

Discussion:

A total of 08 RFIs have been received to date which includes 0 resubmissions. 0 RFI remain pending response from EOR.

A total of 3 Change Orders have been received to date. 0 Change Orders remain open.

0 RFPs pending

0 WCDs pending –No active WCD's

1 Change Orders pending for additional soil grading per RFI 004. Proposal to be provided.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 8: Review of Job Safety

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 9: Review Citizen Complaints

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 10: Drug Policy and Insurance Status

Discussion:

Insurance Expiration Date – 10/1/2024. Contractor confirmed updated policy provided to City of Houston. Contractor to provide policy to City of Houston PM for record.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 11: M/WBE Compliance

Discussion:

-There are no MWBE requirements for this project.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 12: Outstanding Advisory and Non-Compliance Certificates

Discussion:

-0 non compliance notice and 0 advisory notices to date.

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 13: Traffic Control

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 14: Storm Water Pollution Prevention Plan (SWPPP)

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 15: General Clean-Up

Discussion:

-No issues.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 16: Other Items Related to the Work

Discussion:

--Darryl Burrell departing City of Houston as of 10/18/24. New Project Manager shall be Mr. Ahmed Siddiqui, P.E.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 17: Review Project Record Contract Drawings (to be discussed by Construction PM, Design PM, Design EOR, Sr. Inspector, Project Inspector, and Contractor)

Discussion:

-Maintained on site.

Conclusions:

Action items:

Person responsible:

Deadline:

Item 18: Next Meeting

Next Meeting Date: The next meeting will be held Tuesday November 12, 2024

Conclusions:

-Project scheduled for completion prior to this date.

Action items:

Person responsible:

Deadline: